



HUNTSVILLE

Kathy Martin, P.E.
Director
City Engineer

Urban Development Department
Engineering Division

SPRING BRANCH GREENWAY
Project No. 71-18-WP03 & ALDOT PROJECT NO. TAPHV-TA18(933)
August 27, 2020

Addendum #1

Attached are the Pre-Bid Minutes from the meeting held on Wednesday, August 26, 2020, in the 1st Floor Conference Room, 320 Fountain Circle, Huntsville, AL.

Addenda will only be emailed to those bidders who attend and have signed in at the pre-bid meeting. All addenda, as well as other project information, are available for downloading on Engineering's website at www.huntsvilleal.gov/engineeringbids. Acknowledgement of receipt/download from website of addenda is mandatory using Attachment "C" located in the Specifications and attachment must be submitted with bid package. Failure to do so shall be cause for rejection of the bid. It is the responsibility of all bidders to refer to the website for any updates. The attached pre-bid meeting minutes, all addenda and attachments for the above-referenced project will become part of the contract documents.

Attachments: Pre-Bid Minutes

END OF ADDENDUM #1

The Star of Alabama

PRE-BID MEETING

MINUTES

PROJECT NAME: Spring Branch Greenway

PROJECT NUMBER: 71-19-WP03 & ALDOT Project No. TAPHV-TA18(933)

DATE: August 26, 2020

PROJECT ENGINEER: Jacob Stephens

PROJECT INSPECTOR: Jake Slaten

Aaron Gregory	Gregory Construction
Mark Seeley	Miller & Miller, Inc.
Keith Bollendorf	Jet-Pep, Inc.
Wayne Caminiti	ALDOT
Mark Blair	Reed Contracting
Liz Willmot	Schoel Engineering
Jerry Cargile	Schoel Engineering
Thad Strange	OMI, Inc.
Marc Byers	COH Landscape
Jake Slaten	COH Engineering
Bill Foshee	COH Engineering
Mary Ridgeway	COH Engineering
Angela Gurley	COH Engineering
Odessa Robinson	COH Engineering
Jacob Stephens	COH Engineering

1. Introduction of all persons present
2. Work Description (Project Scope)

An approximately 3,300 ft greenway and pedestrian bridge located on the west bank of Huntsville Spring Branch from Johnson Road north to the southern edge of the Brahan Spring Lagoon.

3. Permits (Provide copies of all permits as part of the Contract)

- a. ADEM (NPDES) – There is an ADEM permit for the project and the City of Huntsville is the administrator.
4. Utility Project Notification
- a. Conflicts with existing utilities
 - i. No known utility conflicts.
 - b. Owner of existing utilities
 - i. City of Huntsville Sanitary Sewer
 - 1. Must call COH WPC for locates.
 - ii. Huntsville Utilities Water Line
 - c. Responsibility of Contractor to locate and coordinate with existing Utilities
5. Right-of-Way
- a. Status of ROW or easement acquisition
 - i. All necessary ROW has been acquired.
 - b. Property Owner information and notification
 - i. Webster tract at Johnson Road
 - 1. Must maintain access to the business on the property (Swampwater Louie's) at all times. DO NOT park any construction equipment in the gravel parking lot for the business.
6. Conflicting Projects
- a. N/A
7. Schedule of Work
- a. Critical Path
 - b. Need by first payment
 - c. Owner reserves the right to withhold payment if work is more than 25% behind schedule
8. Project Details (Plans, Specs, Special Provisions, Quantities, Dates)
- a. Review plan sheets
 - b. Review Special Provisions and Specifications
 - i. Special Provision for Prefabricated Bridge
 - ii. Special attention is called to Project Note 418 concerning the pedestrian bridge.
 - c. Reference State Standard Specifications
 - i. ALDOT standard specifications and testing requirements will be followed.
 - d. Enforce ADA Standards for ROW construction.
 - e. Schedule for review of shop drawings/material submittals.
 - i. Please allow 3 business days for review and approval of all shop drawings and submittals.

- ii. Please provide drawings for pedestrian bridge as soon as possible to ensure adequate delivery. Please allow 5 business days for review and approval of the pedestrian bridge design.

Introduction and explanation of any revisions to Supplement to General Requirements – specifically detail the following:

46. SHOP DRAWINGS

The approval of shop drawings by the Engineer will cover only the features of the design and in no case shall this approval be considered to cover error or omissions in shop details or a check of any dimensions. The Contractor shall be responsible for the accuracy of the shop drawings, the fabrication of materials and the fit of all connections; and he shall bear the cost of all extra work in erection caused by errors in shop drawings or in fabrication, inaccurate workmanship, misfits of connections or for any changes in fabrication necessary. No work shall be done on the material before the shop drawings have been approved. Any material that the Contractor orders prior to the approval shall be at the Contractor's risk.

Substitutions or changes whether indicated or implied on shop drawings will not be considered as changes regardless of the Engineer's approval of shop drawings unless the change has been previously submitted and approved as a change order per the requirements for changes in the contract.

After a shop drawing has been approved, no changes shall be made unless directed in writing to the Owner and acceptance by the Owner of said changes. Any acceptance of change by the Owner does not constitute a change to the contract unless that change has been approved and directed in writing per change order. Compensation for preparing and furnishing all shop and working drawings shall be included in the contract unit prices for the various pay items of work.

- f. Red-line As-Built are required
- g. Calendar Days to complete project – one hundred twenty (120).
 - i. If necessary, calendar days may be added based upon delivery time of the pre-manufactured pedestrian bridge. The rest of the project will still be held to 120 days.
- h. Council Approval – September 24, 2020
- i. Anticipated Notice-to-Proceed – between 09/25 and 10/15

9. Bid Sheet (Quantities)

Contractor is required to submit pricing (Attachment "A") on a CD-RW (preferably in a live/flash drive format) in the Excel format made available for download from the Engineering website. The CD-RW must be in working condition and included with original bid packet and reflect the correct revision, along with two signed hard copies. Bid must be submitted from the file

(Quantities) provided and downloaded from the City of Huntsville's website. Failure to do so shall be cause for rejection of bid. The City reserves the right to reject any altered bid resulting from altering the CD in any manner. If a price discrepancy is found on the CD-RW, or the correct version of bid quantities is not submitted on the CD-RW which corresponds to the printed hard copy, then printed hard copy prices submitted with original bid documents, with Contractor signature, will prevail.

- a. Review each bid item and describe method of payment (Check reference to State Item Numbers referencing State payment methods)
- b. Provide information regarding payment method, i.e. "Payment for unclassified excavation will only be made once for movement of the same material", "DGB is to be measure for payment based on an in place area in accordance with"

10. Payment

The OWNER agrees to pay the contractor as follows: Once each month per project the OWNER shall make partial payment to the Contractor on the basis of duly certified and approved estimates of the work performed during the preceding month by the Contractor, less five percent (5%) of the amount of such estimate, which is to be retained by the City until all of the work has been performed. Liquidated damages will be deducted from all invoices when the invoice estimate period end date is later than the contract completion date. All pay requests will be submitted by hard copy. Two originals and two copies of the invoices are required before payment will be made. The originals and copies should be submitted each month to the Administrative Officer, ATTN: Odessa Sales-Robinson, in the Engineering Department. No further retainage will be held after fifty percent of the contract is complete. All payments to contractor will be made as soon as practical after the approval and finance processes have been completed.

- a. Date for payment submittal monthly
 - i. Process for monthly quantities
 - ii. Monthly Progress Meetings
 - iii. Red-line As-built required to be maintained by the Contractor and review monthly prior to invoices being submitted.
 - iv. Define Substantial Completion – Project in usable condition for intended purpose
 - v. Liquidated Damages
 - vi. One year warranty period begins upon substantial complete.

11. Traffic Control – Contractor is responsible for installation and maintenance of all Traffic Control in accordance with MUTCD, latest edition.

If in conflict with work, all vehicular and bicycle loop repairs shall be replaced within fourteen (14) calendar days after final paving work.

All permanent striping, markings, raised pavement markers and ceramic markers for guidance shall be replaced within thirty (30) calendar days after final paving work.

12. Subcontractors

Any subcontractors present were given the opportunity to ask questions or discuss items with which they are concerned. The Prime Contractor should be advised that no work by a subcontractor will be permitted unless approved by contract or in writing. Attachment "D" – "Subcontractor's Listing" in the Supplement to General Requirements for Construction of Public Improvements, City of Huntsville, Alabama has been revised and bidders are advised to pay special attention to the text and instructions listed on the attachment. Contractor shall keep the "Subcontractor's Listing" updated throughout the project duration and submit a copy of the listing with the request for final payment. Noncompliance with this request may cause delay in payment to the Contractor.

13. Special Documentation based up Funding Requirements (i.e. Labor Payroll, etc.)

Anyone working for the Contractor, whether equipment and/or personnel, which are not the Prime Contractors and are not covered by subcontract, then it shall be understood that the Prime Contractor will be required to furnish a rental agreement for the equipment and carry personnel performing such work on his/her labor payroll.

14. Questions?

Q: Mark asked what is being looked for in the Geotech design on sheet 15.

A: Jacob stated this will be clarified in the addendum.

Q: Mark asked if there will be a pay item for additional signs regarding traffic control.

A: Jacob stated this will be clarified in the addendum.

Q: Mark asked what the spacing and height is for the handrail details.

A: Will be clarified in the addendum.

Q: Mark asked if an appropriate pay item for the setup of traffic control will be added regarding notes 700 and 701.

A: Will be clarified in the addendum.

Q: Mark asked if there are any other permits needed for this job such as a floodway permit.

A: Jacob stated no.

Q: Mark asked if an item for the Arrow Board can be added.

A: Will be clarified in the addendum.

Q: Mark asked if the 1" backwall will be 2 class rip rap.

A: Jacob stated yes.

Q: Mark asked if item 12 is for the construction entrance.

A: Will be clarified in the addendum.

Q: Mark asked if the clearing date of October 15 refers to bats.

A: Jacob stated yes.

Q: Mark asked if the minor structure concrete includes the toe in the sidewalk.

A: Will be clarified in the addendum.

Q: Mark asked if there is a grading plan guidance regarding the ADA accessibility ramp and landing.

A: Jerry stated no landing is required as long as the grade stays below 5%.

Q: Question asked if all the subgrade will be blue topped to check the grading.

A: Will be clarified in the addendum.

Q: Question asked how the City expects the contractor to get trucks and concrete in and out of the job site and if the access would be straight in and out.

A: Will be clarified in the addendum.

Q: Question asked if the connecting roads can be used to access the job site.

A: Jacob said he will check into that.

All questions were answered, and all clarifications made by addendum. All addenda are sent via email to those bidders who attend and have signed in at the pre-bid meeting. Although a response to the email is optional, it is mandatory that the bidders acknowledge the receipt of each addendum, whether received via email or by downloading from the Engineering Department's website, on Attachment "C" included in the Specifications. Acknowledgement of receipt of addenda is mandatory using Attachment "C" and must be submitted with bid package. Failure to do so shall be cause for rejection of the bid.

Last day for questions concerning this project before the bid will be Wednesday, September 2, 2020, until 5:00 p.m. via fax (256) 427-5325 or email to: mary.ridgeway@huntsvilleal.gov.

Response to contractor questions will be Friday, September 4, 2020, until 5:00 p.m.

Bids open: Friday, September 11, 2020, at 10:00 a.m. in the 1st Floor Conference Room, 320 Fountain Circle, Huntsville, AL. All bids must be **SEALED** before submittal at the bid opening. Any bids received that are not sealed will be immediately rejected.

The pre-bid notes and all addenda shall become a part of the contract documents.

Meeting Adjourned.